



Academies planning calendar

A summary of key dates about ESFA activities that relate to academy funding, finance and trust compliance with their funding agreement.



<p>September 2017</p> <p>Information</p> <ul style="list-style-type: none"> ESFA issue the 2018 to 2019 high needs operational guidance Academies financial handbook 2017/18 comes into effect Condition Data Collection programme site visits underway (ongoing until autumn 2019) Condition Spend Data Collection 2017 starts 	<p>October 2017</p> <p>Trust action</p> <ul style="list-style-type: none"> Complete autumn school census Complete land and building collection tool (LBCT) by 31 October Academies must publically consult on proposed changes to admission arrangements for entry in September 2019 or if they have not been consulted on within the past 7 years (1 October to 31 January) <p>Payment</p> <ul style="list-style-type: none"> ESFA makes the second quarterly pupil premium payment for the 2017-18 financial year <p>Published guidance</p> <ul style="list-style-type: none"> ESFA issues guidance on the 2016/17 academies accounts return by 1 October ESFA issues guidance on the Condition Improvement Fund (CIF) 2018-19 ESFA issues guidance on academy funding arrangements for 2018/19 	<p>November 2017</p> <p>Trust action</p> <ul style="list-style-type: none"> Deadline for new CIF 2018-19 applicants to register on the online portal 	<p>December 2017</p> <p>Trust action:</p> <ul style="list-style-type: none"> Trusts submit their 2016/17 audited financial statements and auditor's management letter by 31 December Deadline for bids for CIF 2018-19 <p>Announcement</p> <ul style="list-style-type: none"> DfE announces school funding settlement for the next financial/academic year (2018 to 2019)
<p>January 2018</p> <p>Trust action</p> <ul style="list-style-type: none"> Complete spring school census Trusts submit their 2016/17 accounts return by 19 January Trusts publish their 2016/17 audited financial statements on their website by 31 January <p>Payment</p> <ul style="list-style-type: none"> ESFA makes the third quarterly pupil premium payment for the 2017-18 financial year 	<p>February 2018</p> <p>Trust action</p> <ul style="list-style-type: none"> Academies must determine their admission arrangements for entry September 2019 by 28 February Academies must publish their admissions appeals timetable for 2018 on their website by 28 February <p>Information and published guidance</p> <ul style="list-style-type: none"> ESFA confirms exceptional 2017/18 post-16 in-year growth outcomes, and where academies receive growth as a result of a Letter of Comfort ESFA issues guidance on 2018/19 funding allocations for open academies ESFA issues guidance on the 2017/18 academies budget forecast return (BFRO) 	<p>March 2018</p> <p>Trust action</p> <ul style="list-style-type: none"> Academies must publish their admission arrangements for entry in September 2019 on their website and send a copy to their local authority by 15 March <p>Information and published guidance</p> <ul style="list-style-type: none"> ESFA issues academy revenue funding allocations for 2018/19 by 31 March ESFA issues 16 to 19 allocations, including student support (16 to 19 Bursary Fund and free meals in further education where applicable) ESFA publishes 16 to 19 student support eligibility and operational guidance ESFA publishes CIF outcomes 	<p>April 2018</p> <p>Payment</p> <ul style="list-style-type: none"> ESFA makes the final quarterly pupil premium payment for the 2017-18 financial year <p>Information and published guidance</p> <ul style="list-style-type: none"> ESFA makes live the form for trusts to claim national non-domestic rates (NNDR) for the 2018-19 financial year ESFA publishes 16 to 19 funding regulations guidance and 16 to 19 funding rates and formula guidance for 2018/19
<p>May 2018</p> <p>Trust action</p> <ul style="list-style-type: none"> Complete summer school census Trusts submit their 2017/18 budget forecast return: outturn (BFRO) by 18 May Trusts must submit their audited financial statements to Companies House within 9 months of the end of the accounting period which is 31 May <p>Published guidance</p> <ul style="list-style-type: none"> ESFA issues the 2017/18 academies accounts direction ESFA issues guidance on the 2018/19 budget forecast return (BFR) 	<p>June 2018</p> <p>Published guidance</p> <ul style="list-style-type: none"> ESFA issues guidance on the 2018/19 academies budget forecast return (BFR) ESFA issues the 2018 Academies Financial Handbook <p>Payment</p> <ul style="list-style-type: none"> ESFA makes final payment for universal infant free school meals (UIFSM) for 2017/18 academic year 	<p>July 2018</p> <p>Trust action</p> <ul style="list-style-type: none"> Trusts submit their 2018/19 budget forecast return (BRF) by 27 July <p>Published guidance</p> <ul style="list-style-type: none"> ESFA refreshes the 16 to 19 interactive census tool on GOV.UK ESFA publishes the 16 to 19 sub-contracting controls guidance for 2018/19 <p>Payment</p> <ul style="list-style-type: none"> ESFA makes the first quarterly pupil premium payment for the 2018-19 financial year 	<p>August 2018</p>